

**NCLCA Past Presidents Council**  
**January 21, 2020**

*In attendance:* Michael Frizell, Chair; David Reedy; Pat Maher; Jackie Harris; Laura Sanders; Johanna Dvorak; Elaine Richardson

- Updates from NCLCA

TLAR: New format

Jackie: We want people to be more aware of the resource. Could the Newsletter or other mailings aid with advertising/communicating the good research available on each issue? Hit it from different angles.

Johanna: Have you talked with the past editors about obtaining copies of the early issues for scanning?

- Toolkit
  - David put together an example of the toolkit and what we're looking for to populate this. He started with "Finances."
  - Links, an overview, and descriptions included for this topic.
  - Jackie developed one for "Disabilities."
  - Forward topics and assignments WITH A DEADLINE.
  - Ideas: New director's pre-con, promotion for new members, electronic so it can be altered as needed, more
  - Johnnie is working on "Best Practices & Standards"
  - Pat: "Leadership"
  - Laura: "Assessment"
  - Elaine: "Learning Outcomes"
  - DEADLINE: February 21 – a draft of your area to David Reedy; this will give David time to put it all together.
  - Johnnie: We should be able to contribute to each other's work.
- Other
  - Johnnie: At ACTLA, there will be a tribute to Martha Maxwell. It will either be a session or something special at a reception. Does anyone have any personal connection? Information? Pictures? Collect any materials by March PPC.
  - Elaine & Alan are working on a project outlining academics in the prison systems in the U.S. Any information you can provide would be helpful. It may be a research project, a survey, etc. where they create a model that they can share with systems.
  - Hunter Boylan retired this summer. Officially, NCLCA should congratulate him. I could write a press release from NCLCA. Give to the President of NCLCA (Geoff).
  - A follow-up to the *Learning Centers of the 21<sup>st</sup> Century*. A workbook. It could be packaged with the original book for sale. A strong follow-up. We could start collecting those materials. Electronic copy for sale. Some of the pieces could be used from the toolkit. If the director's handbook is just electronic, that will work.
  - Pat: In terms of the book, what about continuing to have quick snippets about the book via the Take 5? The Newsletter? More?
  - Next Meeting Time – 3<sup>rd</sup> Week of March