

CONSTITUTION
OF THE
NATIONAL COLLEGE LEARNING CENTER ASSOCIATION, INC.

ARTICLE I: NAME

The name of this organization shall be the National College Learning Center Association Inc. (NCLCA).

ARTICLE II. PURPOSE

The National College Learning Center Association is organized and operated exclusively for educational purposes. Specifically, these include the following:

"The mission of the National College Learning Center Association (NCLCA) is to support learning assistance professionals as they develop and maintain learning centers, programs, and services to enhance student learning at the postsecondary level. This support will include the following:

- promoting professional standards in the areas of administration and management, program and curriculum design, evaluation and research;
- acting on learning assistance issues at local, regional, and national levels;
- assisting in the creation of new and enhancement of existing learning centers and programs;
- providing opportunities for professional development, networking, and idea exchange through conferences, workshops, institutes, and publications;
- coordinating efforts with related professional associations; and
- offering forums for celebrating and respecting the profession."

ARTICLE III: MEMBERSHIP

Section 1 Individual members of the association shall all have the same privileges. As such, each member shall be entitled to originate and take part in any subject that may properly come before any meeting, hold one vote, and hold office in the association to which he/she may be either elected or appointed.

Section 2 Requirements for membership are as follows:
a. Membership is open to any individual who is actively involved and/or interested in post-secondary learning centers.
b. Membership is open to institutions interested in post-secondary learning centers.

- c. Applications for membership shall be in writing in a form prescribed by the Executive Board.

Section 3 The NCLCA does not discriminate because of ethnic background, national heritage, sex, religious affiliation, sexual preference, age, or disability.

ARTICLE IV: EXECUTIVE BOARD

Section 1 Executive Board, whose members are elected by the majority of votes cast by the membership, shall conduct the affairs of the association as follows:

Section 2 The board shall consist of nine (9) officers who shall be: the President; the Vice-President, who shall be the Immediate President-Elect; the Recording Secretary; the Corresponding Secretary; the Membership Secretary; the Treasurer, the Past President; the Professional Development Chair; and the Communications officer.

Section 3 The President shall fill vacancies (unexpired terms) in the Executive Board.

Section 4 The Executive Board shall be the administrative body of the association and shall have the power and authority on behalf of the association to do and perform all acts and functions consistent with the constitution and bylaws.

ARTICLE V: FINANCES

Section 1 Members of the association shall pay dues in the amount specified by the bylaws.

Section 2 By a two-thirds (2/3) vote of the membership, members may levy assessments against themselves.

Section 3 Expenditures of organizational funds shall be governed by policies established by the Executive Board.

Section 4 Upon dissolution of the National College Learning Center Association, such assets as may remain shall be distributed for charitable, educational or scientific purposes as described in section 501 (c) (3) of the Internal Revenue code of 1954, and such decisions shall rest with the elected officers.

Section 5 A Certified Public Accountant shall conduct an annual report of association accounting techniques and procedures.

ARTICLE VI: AFFILIATIONS

The NCLCA may affiliate with other allied associations. Such affiliation, as well as the revocation of affiliations, requires a majority vote of the members or two-thirds (2/3) of those members present at any annual NCLCA meeting.

ARTICLE VII: INITIATIVE, REFERENDUM, AND RECALL

A petition signed by one-fifth (1/5) of the membership is required to initiate the recall of any officer of the NCLCA, to initiate proposals on behalf of the NCLCA, or to initiate rescission of any previous action taken by the board or its officers. Such actions, initiatives, referenda, or recalls then require a regular motion and a majority vote of the membership or two-thirds (2/3) of those members present at annual meeting of the NCLCA.

ARTICLE AMENDMENTS:

Section 1 The Constitution and Bylaws may be amended at the annual or special meeting of the membership of the NCLCA provided the proposed amendment has been included in the notice calling the meeting.

Section 2 Amendments to the Constitution may be adopted only if approved by a two-thirds (2/3) majority of those attending such a meeting of the NCLCA, at which meeting there is at least ten percent (10%) of the entire membership in attendance.

Section 3 The Bylaws may also be amended by a majority vote of the Executive Board, provided no fewer than five officers are present.

The Constitution was established in October 1987 for the Midwest College Learning Center Association. On November 20, 1999, the name was officially changed to the National College Learning Center Association.